AGENDA

Wednesday, May 6, 2020
10:00 a.m. – 2:00 p.m.
Via videoconference
Olympia, Washington

1. Committee Business
   a. **Action Item:** Approval of October 9, 2019 Meeting Minutes
   b. Complying with public meetings/public records
      - Open Public Meetings Act (OPMA) Summary
      - OPMA Agency Obligations Practice Tips
      - OPMA Electronic Communications Practice Tips
      - Electronic Records Retention Guide
      - Electronic Records Practice Tips
      - Public Records Act Summary
      - Commission Records Retention Policy
   c. **Action Item:** August Commission meeting date

2. 2020 Legislative Session Update
3. **Action Item:** Proposed Revisions to the 2021 and 2022 Review Schedules
4. **Action Item:** Approve Testimony Questions for 2020
5. 2020 Expedited Preference Review Report

As a result of the state’s public health efforts to reduce public gatherings, this meeting will be viewable via TVW but will not include in-person public participation. Anyone wishing to testify on the agenda topics can submit written comments to jlarc@leg.wa.gov or PO Box 40910 Olympia, WA 98504.

Please Note: The Commission may move agenda items as needed.